



## Board of Directors Meeting Minutes

### 28 March 2022

The Secretary acknowledges that these minutes may not appear in chronological order and that all participants may not have been present during the entire meeting.

The Board of Directors met via Zoom, March 28, 2022.

Area Directors attending: Peter Jankovskis, Chairman, Area 5; Steve Strickland, Vice-Chairman, Area 12; KJ Christopher, Treasurer, Area 7; Lyn Hodges Watts, Secretary, Area 3; Chris Albin, Area 6; Jack Burrows, Area 2; Charlie Davis, Area 9; Chuck Dobbs, Area 10; Dayle Frame, Area 4; Peter Schneider, Area 1; Dale Shoemaker, Area 11; Clay Turner, Area 8 and Jeff Zurschmeide, Area 13

National Staff attending: Michael E. Cobb, President & CEO; Heyward Wagner, Sr. Director Rally/Solo & Experiential Programs; Rick Myers, Director of Solo and Mary Hill, Executive Assistant

Guest(s):

Call to Order – Vice Chairman, Strickland 8:03am CST

Roll Call – Vice Chairman, Strickland

Carolina Motorsport Park (CMP) Incidents – Heyward Wagner – A slide presentation and overview of two incidents at a recent event were reviewed in detail. One involved a Camaro which ended up in a small ditch that had an amount of tinder. Something on the car ignited said tinder, high winds at the time cause a fire that burned about two (2) acres. The car did not leak fluids and the driver had adequate time to get out of the car and walk away. The second involved a Miata rollover Wagner was Safety Steward at the event. Rollover structure never touched the ground; the driver's helmet touched the pavement when the driver 'fell' out of his seat while hanging upside down; the car 'did its job'; driver was uninjured, car had gone off track backwards. This Powerpoint presentation will be shared at a future Zoom call with the membership which have expressed interest in the Incident. Wagner believes both show that safety systems in place are working; rollbars are strongly recommended.

SEB Presentation – Rick Myers shared a report with the Board to discuss the Solo Events Board and staff roles. Myers would like to see aligned roles for SEB, Staff and Liaisons. Collaboration is essential to the success of the Solo program.

Operations Manual – Jankovskis – The BoD Executive Committee stated that the Operations Manual is on track for its three-year review. Watts will chair the review with the members of the Governance Committee. The Operations Manual should be consistent with Bylaws. Target date to complete is mid-year. Relevant portions of the document will be distributed to each of the Competition Boards for their comments as part of the review process.

Liaison Updates – Updates provided if available –

- CRB

EVAC - The Committee is planning on creating a 'forward' to the EVAC documentation to summarize the purpose of the committee. EVAC has also sent its first version of suggested changes to the CRB Rules. Other Rule Packages are under development. The Committee has found an individual to fill the Emergency Service and Training position on the committee. (Doug Hill) The EVAC will be working closely with Chris Robbins for training rollout via LMS tool. The committee is also looking to expand communications to the club via Facebook and weekly communication via KerrySpeed.

- SEB

- RXB – Holding Ruleset that was returned by the Board for additional review. Should be re-submitted in October.

- RRB

- TTB

- ERB – First event is in May; preparations coming along well, working on the Ruleset.

- COA

- Foundation – Seeking level of interest in helmets. They may offer the Loaner Helmet program again.

- Exec Stewards

Adjourned at 9:15pm

Respectfully submitted,

Mary H. Hill



## Board of Directors Meeting Minutes

25 April 2022

The Secretary acknowledges that these minutes may not appear in chronological order and that all participants may not have been present during the entire meeting.

The Board of Directors met via Zoom, April 25, 2022.

Area Directors attending: Peter Jankovskis, Chairman, Area 5; Steve Strickland, Vice-Chairman, Area 12; Lyn Hodges Watts, Secretary, Area 3; Chris Albin, Area 6; Jack Burrows, Area 2; Charlie Davis, Area 9; Chuck Dobbs, Area 10; Dayle Frame, Area 4; Peter Schneider, Area 1; Dale Shoemaker, Area 11; and Jeff Zurschmeide, Area 13

Not in attendance: KJ Christopher, Treasurer, Area 7; Clay Turner, Area 8

National Staff attending: Michael E. Cobb, President & CEO; Jeff Dahnert, Senior Director, Finance and Administration, Mary Hill, Executive Assistant

Guest(s): None

Call to Order – Vice Chairman, Strickland 8:00pm CST

Roll Call – Vice Chairman, Strickland

Financial Report – Jeff Dahnert – The annual financial audit is going well, and the on-sight review has been completed with no adjustments and no material changes. Jeff reviewed the February Financial report, reviewed Budget and Operating Income and Expenses. Membership and Licensing are performing very well. Expenses are being managed to remain under control.

Staff and Board Travel Expenses – Mike Cobb/Steve Strickland – Due to the current impact of inflation on travel costs (Air and Car Rental), Cobb has requested that staff travel be limited to stay within budget. The Board has agreed to limit travel by Directors to events that require their specific presence. It was agreed to review 2022 travel plans to National Events. Any changes in Board travel should be coordinated via Watts.

Operations Manual Update - Lyn Hodges Watts – The current version of the Operations Manual was reviewed by the Governance Committee with some suggested changes by Jankovskis. The plan is for the Committee to compile and evaluate suggested changes from a variety of sources, then produce a recommended set of changes to be voted on by the Board. The goal is to complete the review process and vote on a final version at the July FTF meeting.

BoardEffect Software Platform – Peter Jankovskis/Steve Strickland – The Board would like to research a new Board software package. A committee was formed to view the current program to enhance its use and the possibility of moving to a different program. The members are Jack Burrows, Mary Hill, Peter Schneider (Chair), Clay Turner.

Program Board and Written Agenda – Jankovskis – Jankovskis reviewed the written agenda implemented by the CRB to improve communications and streamline their meetings. It was considered a good example of current committee or Board activities and could thus be used by others to keep the Board of Directors better informed. Jankovskis suggested to each Board Liaison to review the CRB approach and if needed rollout a similar approach to their respective Boards or Committees.

Liaison Updates – Updates provided if available

- CRB – Frame reviewed a series of suggested rule changes for Formula 500 (F5) and B-Spec for 2023 and suggested changes to the Operations Manual. F5 and B-Spec suggested rule changes will be published for driver input/review.

- EVAC – Frame provided a verbal update to his written report. Including emphasis on training to event organizers/tracks. The next meeting is May 11.

- SEB – Davis reported that the Collaboration effort between National Staff and the SEB is working smoothly and have a great ‘open door’ policy. The SEB is actively seeking replacement candidate for SEB members terming out in 2022 and 2023.

- RXB

- RRB – Zurschmeide provided a short update about possible 2023 Rule Changes, and that the program is running smoothly. Bennett will be terming out at the end of 2022. Albin asked about the current status of a budget for Region Development that had been available in prior years to cover minor travel expenses to support new RoadRally programs in neighboring Regions.

- TTB

- ERB

- COA

- Foundation

- Exec Stewards

Schneider confirmed with Jankovskis, that each Board Liaison should inform their Competition Board that they have the option to request a Zoom Session (15 – 30 minutes) between the Competition Board and the BoD at a future BoD meeting.

Schedule of July Board Meeting in Kansas City – Jankovskis – Meeting will be two full days. Friday there will be a Face-to-Face meeting with the CRB followed by a Quantum Governance Assessment Review. Saturday sessions will include reports from staff and other topics of interest.

Schneider asked for a status report on the prior ‘Member behaving poorly’ issue that was discussed in March. Jankovskis stated that he believes that issue was resolved and will follow-up to confirm.

Adjourned at 9:17pm

Respectfully submitted,

Mary H. Hill